



## **Provost and Senior Vice President of Academic Affairs**

Saint Mary's College, a Catholic women's college of national standing in the liberal arts tradition, is seeking its next Provost and Senior Vice President of Academic Affairs. The Provost will lead the faculty as well as curricular and co-curricular support units in developing and implementing strategic initiatives involving undergraduate, graduate, and certificate programs. The College seeks a visionary leader who promotes excellence, diversity and inclusion, pedagogical innovation, undergraduate research, internationalization, career and internship development, and an entrepreneurial spirit. The ideal candidate will seek opportunities to partner with other institutions and to explore and expand online and adult education. The new Provost and Senior Vice President of Academic Affairs is expected to take office no later than July 1, 2018.

Saint Mary's is a welcoming community of approximately 1,600 students, talented professors, and dedicated staff. Intimate classes averaging 18 students each encourage close, meaningful relationships among students as well as between students and faculty. In addition to strong undergraduate programs, in 2015 the College introduced graduate programs, enrolling both men and women in data science, speech language pathology, and nursing practice; pending approval by the Higher Learning Commission and final administrative approval, Saint Mary's will also offer a Master of Autism Studies.

Saint Mary's sits on a beautiful 140-acre campus, along the Saint Joseph River in Notre Dame, Indiana. Located just minutes from historic downtown South Bend, Saint Mary's is nestled within the South Bend-metropolitan area, a multicultural region of 500,000 that is the economic, cultural, and transportation hub of northern Indiana.

The Provost and Senior Vice President of Academic Affairs is the chief academic officer of Saint Mary's. Reporting directly to President Janice Cervelli, the Provost serves on her Cabinet and as the chief executive officer and spokesperson in the President's absence. The Provost also serves on the College Budget Committee, as liaison to the Board of Trustees Academic Affairs Committee and as secretary of the Academic Affairs Council, which s/he chairs in the President's absence. Direct reports include the Dean of Faculty, Dean of Graduate Studies, Associate Dean for Academics, Chief Information Officer, Registrar, and Directors of Student Success, the Career Crossings Office, Center for Women's Intercultural Leadership, Campus and Community Events, and Cushwa-Leighton Library.

For additional information about the College, position, and qualifications sought, please visit:

<http://academic-search.com/sites/default/files/SaintMarysProvostProfile.pdf>.

The College is being assisted by Academic Search, Inc. Applications should consist of the following:

- Substantive cover letter addressing the qualifications and attributes listed in the position profile;
- Curriculum vitae;
- 500-word statement articulating the candidate's capacity to support the College's commitment to a diverse and inclusive community working together to fulfill the mission of the College, which promotes a life of intellectual vigor, aesthetic appreciation, religious sensibility and social responsibility;

- List of five professional references with full contact information and a note indicating the nature of your working relationship with each. References will not be contacted without the explicit permission of the candidate.

Applications, nominations, and expressions of interest can be submitted electronically, and in confidence, to [SaintMarysProvost@academic-search.com](mailto:SaintMarysProvost@academic-search.com). The position is open until filled but only applications received by September 20, 2017, can be assured full consideration. Confidential discussions about this opportunity may be arranged by contacting Andrea Warren Hamos at [awh@academic-search.com](mailto:awh@academic-search.com) or Andrea Cowsert at [abc@academic-search.com](mailto:abc@academic-search.com).



All College policies, practices, and procedures are administered in a manner consistent with our Catholic identity. With the foregoing understanding, Saint Mary's will not engage in discrimination based on sex, race, color, national origin, religion (except where religion is a bona fide occupational qualification), age, disability, citizenship status, genetic information, veteran status, or any other characteristic protected by law. Based on our Catholic values, the College also prohibits discrimination based on sexual or political orientation.