



Dean of Graduate Studies

The University of Nebraska at Kearney seeks an individual with a proven record of innovation, academic achievement, and sustained success in graduate education to serve as the Dean of Graduate Studies. UNK is a national leader in online graduate education that serves state, national, and international graduate students. The successful candidate will create, support, and execute a strategic vision for the University's graduate program portfolio and work closely with faculty in the promotion of the scholarly and creative activity that is essential to the vibrancy of the graduate programs on campus and online.

The Graduate Dean serves in a central role in the academic leadership of the institution: the Dean serves as a member of the Deans Council and the Chancellor's Administrative Council. (S)he also chairs the UNK Graduate Council and serves as a member of the University of Nebraska Executive Graduate Council. As the leader responsible for all graduate programs, the Graduate Dean oversees the Office of Graduate Admissions and serves in an *ex officio* capacity on the University Academic Affairs and General Studies committees.

Required Qualifications

The successful candidate will possess a doctorate or terminal degree and eligibility for membership in the University of Nebraska Graduate Faculty. The successful candidate will also have a demonstrated record of progressively significant leadership and administrative responsibilities and a successful record of exemplary teaching and research.

Leadership Qualities

The Graduate Dean will have an understanding of and appreciation for the mission and environment of a campus dedicated to high quality academic experiences for all students. A collaborative and entrepreneurial leader, the Graduate Dean will have:

- An outstanding record of success in all aspects of graduate education from recruitment, to teaching, to thesis/dissertation advising, to placement of graduates in appropriate career paths;
- Demonstrated administrative experience at the Graduate Director, Department Chair, and/or Dean level (preferred a minimum of 5 years in these areas);
- Demonstrated experience, success, and understanding of best practices in graduate education—in pedagogy, online/distance education and alternative modes of delivery, and graduate and professional student services;
- Enthusiasm for new program development and ability to provide leadership across academic units;
- Experience with fundraising and donor relations;
- Demonstrated commitment to diversity and inclusion.

Nomination and Application Process

This search is being assisted by Academic Search, Inc. Full information about this opportunity can be found under Current Searches at www.academic-search.com.

Applications should consist of (1) a **detailed cover letter addressing the above-listed expectations of the position** (2) a **current CV**; and (3) a list of **five references with contact information and a notation describing the work relationship with each**. References will not be contacted without explicit permission from the candidate. Nominations and applications should be sent electronically to unkgraduatedean@academic-search.com.

The position will remain open until filled, but only applications received by **November 26, 2018** can be assured full consideration. Nominators and prospective candidates may also arrange a confidential discussion about this opportunity with Nancy Suttentfield at nds@academic-search.com or Bethany Sutton bzs@academic-search.com.

The University of Nebraska at Kearney is responsive to University issues which support a diverse work and academic environment. It is the policy of the University of Nebraska at Kearney not to discriminate based upon age, race, ethnicity, color, national origin, pregnancy, disability, sex, sexual orientation, gender identity, genetic information, veteran's status, marital status, religion or political affiliation. This policy is applicable to all University administered programs including educational programs, financial aid, admission policies and employment policies. UNK is an Affirmative Action Equal Opportunity employer. Veterans and persons with disabilities encouraged to apply.

The University affirms a policy of equal educational and employment opportunities, affirmative action in employment and nondiscrimination in providing services to the public. University employees, students and others associated with the University who have not received the benefits of these policies, are encouraged to contact the Human Resources Director/ADA Coordinator.