



## **Assistant Vice President for Budget, Planning and Analysis/University Budget Officer**

California State University Channel Islands is the newest campus of the California State University, the largest system of public higher education in the United States. The institution is innovative, student centered, and committed to graduating students with its Four Pillars: a) international and b) multicultural perspectives; c) integrative approaches; and d) community engagement. CSUCI currently serves 7,000 students, and at its full capacity the campus will serve 15,000 students ([www.csuci.edu](http://www.csuci.edu)).

Founded in 2002 and located midway between Santa Barbara and Los Angeles and 10 minutes from the Pacific Ocean, CSUCI offers 25 undergraduate majors, ten graduate degrees, a joint doctorate in educational leadership, and a variety of certificate and teaching credential programs. CSUCI is an Hispanic-Serving Institution that takes special pride in the diversity of its students and its community and the collegial faculty-staff-student interactions which have characterized the institution since its beginning. The current student body is 50% Hispanic, 49% Pell Recipient, and 59% first-generation college students. Over half of CSUCI's undergraduates are transfers from community colleges. CSUCI is deeply committed to serving and developing all of its students.

The Assistant Vice President for Budget, Planning and Analysis/University Budget Officer serves in a key strategic capacity reporting to the Vice President for Business & Financial Affairs and Chief Financial Officer with a charge to build and maintain a best in class financial planning and analysis organization that supports the University's decision-making with timely, accurate, and transparent data.

The AVP advises senior University leadership regarding the allocation of resources that most effectively supports the academic and administrative priorities of CSUCI, while developing business plans, pro-forma financial projections, complex financial analyses, and multi-year forecasts that reveal key drivers of economic value and provide critical support for achievement of the University's strategic objectives. Additionally, the AVP manages the financial planning cycle for the University to include: support for the University Strategic Resources Planning Committee; collaboration with the operating units to develop the annual budget; advice for those units on ways to reduce or reallocate expenses and diversify revenue streams; development of forward budgets that account for the full impact of multi-year initiatives; and reporting that clearly communicates budgeting decisions and ongoing progress against budget goals. The AVP collaborates with a broad array of community members to establish a consistent and effective way to communicate the links between strategy, financial planning, and budgetary decisions and

assesses the disparate information needs of CSUCI's diverse community and educates them about budget methods and practices to increase transparency and understanding.

The AVP leads and manages budget, planning, and analysis staff by recruiting, developing, and retaining individual staff members; develops succession plans, supports cross training, and promotes broader participation in Business & Financial Affairs Division initiatives and activities; and participates actively on the Business & Financial Affairs Division management team to strengthen the Division by enhancing the work environment and the Division's contribution to the University's mission.

Requirements include a Bachelor's degree with a preference for an accounting, finance, or business major. An MBA and/or CPA is strongly preferred. The successful candidate must possess a minimum of ten years of progressively responsible budget, analysis, reporting, planning, and operational management experience in higher education, or a comparably complex not-for-profit organization; experience supervising finance and accounting professionals; and demonstrated experience with development of complex financial analyses that support strategic decision-making. The next AVP will be an experienced user and developer of budget and other financial systems, analytical tools, and databases with a preference for individuals with Peoplesoft and Hyperion familiarity, and will possess the ability to evaluate different budget models and practices and determine their utility within the context of an individual organization's facts, circumstances, and strategic direction.

Preference will be shown to leaders who have distinguished themselves in professional organizations through conference presentations, or publications, and who possess outstanding written and verbal communication skills, including the ability to create presentations that effectively convey complex information to a diverse array of University constituents; excellent analytical and creative problem-solving skills; well-developed interpersonal skills, emotional intelligence, and judgment; and a demonstrated leadership ability with a record of success working with people at all levels of a rapidly changing and complex organization. This position also requires a strong commitment to promoting diversity and inclusion in the Business & Financial Affairs Division. A full listing of the qualifications and duties of the position can be found in the profile under "Current Searches" at [www.academic-search.com](http://www.academic-search.com).

The University is being assisted by Academic Search, Inc. Applications should consist of a substantive cover letter, a resume or curriculum vitae, and a list of five professional references with full contact information. No references will be contacted without the explicit permission of the candidate. Applications, nominations, and expressions of interest can be submitted electronically, and in confidence, to:

[CSUCIAVPBPA@academic-search.com](mailto:CSUCIAVPBPA@academic-search.com).

The position is open until filled but only applications received by November 26 can be assured full consideration. Confidential discussions about this opportunity may be arranged by contacting consultants Ann Die Hasselmo at [Ann.Hasselmo@academic-search.com](mailto:Ann.Hasselmo@academic-search.com) and Chris Butler at [Chris.Butler@academic-search.com](mailto:Chris.Butler@academic-search.com).

*California State University Channel Islands is an Affirmative Action/Equal Opportunity Employer.*

*We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status or protected veteran status.*