



### **Associate Dean and Director of Clinical Experiences and Partnerships**

The School of Education at California State University Channel Islands seeks an energetic, creative, and collaborative individual to serve as its Associate Dean and Director of Clinical Experiences and Partnerships.

Responsible for overseeing the Clinical Experiences and Partnerships office, the Associate Dean and Director of Clinical Experiences and Partnerships will collaborate with School of Education faculty and staff to enact an intentional vision for creating and building upon existing school and district partnerships to ensure innovative and relevant clinical experiences for CSUCI's education students.

Working with internal and external stakeholders, the Associate Dean and Director of Clinical Experiences and Partnerships will co-construct mutually beneficial relationships, enabling the School of Education and Ventura County districts to collaborate meaningfully around the needs of schools and the preparation of school leaders.

#### **GENERAL RESPONSIBILITIES**

The Associate Dean and Director of Clinical Experiences and Partnerships will: take a leadership role in transforming partnerships with local schools and child-care facilities (public and private) in ways that address new teacher expectations and the community stewardship vision of CSUCI; develop a clear and dynamic vision for implementing a developmental trajectory of clinical experiences; plan and conduct workshops for mentor teachers that orient and include the mentors as collaborators in the preparation-induction pathway; work with the Credential Program Chair to conduct observations of mentor teachers and university (field) supervisors; coordinate class scheduling processes and staffing with the Credential Program Chair; secure funding for partnership practices that will mitigate the student financial burden associated with field experiences; remain professionally competent and current through self-directed professional reading/trainings related to clinical practice, internships, and apprenticeships; oversee the Clinical Experiences and Partnerships office to provide effective administrative staff and student-worker supervision and to maintain a fiscally sound budget; create and sustain data collection methods around student retention, completion rates, and credentials in order to work with the School's Assessment Analyst to represent evaluation data for accreditation purposes and to inform decisions for future field placements; present School of Education placement program information to internal and external stakeholders, including state departments and other higher education institutions, community stakeholders, potential donors, and professional organizations; serve on university committees relevant to community and service-learning engagement and on other committees as Dean designee; successfully address student grievances and concerns around fieldwork and credentialing.

#### **REQUIREMENTS OF POSITION**

- Must have Doctorate in Education or other relevant field or the equivalent combination of education and experience;
- Record of building innovative relationships around collaborative practices for clinical experiences (experience in a college/university field placement office or experience working in placement offices in a SEA or LEA, experience in mentoring teachers); classroom teaching experience (minimum three years);

- Demonstrated knowledge of Excel spreadsheets, specifically related to financial planning (budgeting) and reporting purposes;
- Demonstrated knowledge of technology, specifically related to data management and reporting;
- Excellent communication skills and strategies; success in grant-writing and strategic planning around demonstrable outcomes and deliverables;
- Record of 5+ years of exemplary supervisory experience;
- Hold or be eligible for tenure at current institution.

#### **PREFERRED QUALIFICATIONS**

- Experience with staff development or as a teacher, coach, or mentor.
- Recognized experience as a mentor teacher or leader.
- Knowledge of Ventura and Santa Barbara county schools.
- Knowledge of California Performance Expectations (Cal TPA and Cal APA) and state statutes regarding field experiences, credentials, etc.
- Active California Teaching and/or Administrative Credential.

A background check (including criminal records check) must be completed satisfactorily before any candidate can be offered a position with CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

The person holding this position is considered a mandated reporter under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 Revised July 21, 2017 as a condition of employment.

The University offers access to affordable campus housing, <https://www.csuci.edu/siteauthority/uglen-residents/>, and an attractive employee benefits package, <http://www.calstate.edu/benefits/compare.benefits.shtml>.

#### **APPLICATION PROCEDURES**

The University is being assisted by Academic Search, Inc. Applications should consist of a substantive cover letter, a curriculum vitae, and a list of five professional references with full contact information. No references will be contacted without the explicit permission of the candidate. Applications, nominations, and expressions of interest can be submitted electronically, and in confidence, to

[CSUCIAssocDeanEd@academic-search.com](mailto:CSUCIAssocDeanEd@academic-search.com).

The position is open until filled but only applications received by March 29, 2019, can be assured full consideration. Additional information can be found in the profile at <https://academic-search.com/sites/default/files/CSUCIAssocDean.pdf>. Confidential discussions about this opportunity may be arranged by contacting consultants Ann Die Hasselmo at [ann.hasselmo@academic-search.com](mailto:ann.hasselmo@academic-search.com), Chris Butler at [chris.butler@academic-search.com](mailto:chris.butler@academic-search.com), and Jennifer Kookan at [jennifer.kookan@academic-search.com](mailto:jennifer.kookan@academic-search.com).

*California State University Channel Islands is an Affirmative Action/Equal Opportunity Employer.*

*We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status or protected veteran status.*