

SEARCH PROSPECTUS:

Associate Provost for Academic Success



DSUTM

DIXIE STATE UNIVERSITY

ST. GEORGE, UTAH

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INSTITUTIONAL OVERVIEW

Dixie State University (DSU), located in St. George, Utah, the fastest growing metropolitan region in the nation, is a rapidly growing open enrollment master's comprehensive university. It was founded in 1911 as St. George Stake Academy when the regional population was only around 1,800. Education has since been the highest regional priority and in 2001, it transitioned to Dixie State College (DSC) of Utah. As the St. George region experienced rapid population and economic growth, the community need for expanded professional education was the driver behind a change to Dixie State University (2013). Currently 70% of DSU students are from the home county of Washington.

The mission of DSU now includes associate, baccalaureate, and professional graduate programs. Dixie State University has been actively adding new programs in line with a five-year strategic plan, which originally had a goal of offering 42 four-year degrees. With that milestone already accomplished, the university recently challenged itself to increase the original goal to build on the successes DSU has achieved and take the university into the future.

Almost 10,000 (9,962) students were enrolled in one master's, 52 bachelor's, and 19 associate's degrees in six colleges as of fall 2018. Many new

programs are in development, including several additional master's degrees and continued expansion of baccalaureate programs. The university also offers classes at the nearby Hurricane Education Center, and has a robust concurrent enrollment program for high school students. DSU is growing digital and extended learning in response to the changing needs of today's learners. The recently adopted "Learning Vision 2025" guides the innovative, active learning teaching environment at DSU. DSU provides this high quality education while being the most affordable baccalaureate granting institution in Utah and one of the lowest in the nation.

DSU recognizes a diverse student body enriches the educational experiences of all students, faculty and staff. DSU is proud to have the most diverse higher education student body in Utah. As an open enrollment university, over 39% are first-generation college students and 28% are Pell Grant eligible.

With splendid weather, a wide variety of recreational activities, a thriving arts community, and an easy drive to the urban conveniences of Las Vegas, Dixie State University offers an unparalleled quality of life.



THE POSITION

Associate Provost for Academic Success

Reporting to the Provost/Vice President for Academic Affairs, the Associate Provost for Academic Success will provide a major leadership role for the development, operation, and coordinated activities related to student retention and success at Dixie State University. Most importantly, the Associate Provost provides leadership in facilitating the academic success of lower division students as they strive to achieve their short-term and long-term goals – be that course completion, an associate degree, or pursuit of a baccalaureate or master's degree. The Associate Provost will supervise the work of the Director of Academic Advisement, the Director of General Education and First Year Experience and the Director of the Honors Program. Coordinated work will include collaboration with other retention, enrollment management and student services and academic units.

Among the major responsibilities of the position will be the following:

- Provide vision, direction and leadership in assisting the university in establishing a contemporary understanding and working definitions of academic success programs for lower division students.
- Advise the Provost/Vice President for Academic Affairs on the development of

student academic retention and success strategies, specifically for lower division students. Collaborate with the Assistant Vice President for Student Success on retention and student success work.

- Significantly expand and advance the quality of, and access to, lower division programs and services in collaboration with deans, chairs, faculty and curriculum management.
- Provide leadership in effectively implementing a newly adopted academic success software platform.
- Coordinate all systems related to the success of lower division students and programs.
- Assist in the application of effective student analytics to be used in predicting and improving student success and retention.
- Collaborate with persons at all levels of the university on how to incorporate success strategies into their work and relationships with students, including in curriculum and the classroom.
- Assist all direct reports in establishing targeted, realistic goals and objectives for their programs and services.
- Provide leadership in accessing grant opportunities and other external funding sources.

QUALIFICATIONS

- Doctorate required (ABD or equivalent experience may be considered).
- A minimum of three years college or university teaching experience and five years of successful administrative leadership experience with emphasis on lower division student success strategies.
- Demonstrated understanding of current research and experience with best practices in student success, retention, and advising.
- Evidence of experience in successful grant



management or other external funding support for programs or activities.

- Experience fostering an equitable, inclusive and supportive student-centered campus.
- Excellent team and bridge building skills in a collegial environment.



APPLICATION PROCESS

Nominations and applications will be received until the position is filled, but to receive full consideration, candidates are encouraged to submit their materials by March 1, 2019.

Dixie State University is being assisted in this search by Academic Search, Inc. Nominators or prospective candidates may direct confidential inquiries or questions to Senior Consultant Jacqueline Woods at Jacqueline.Woods@academic-search.com. Application materials should consist of a curriculum vitae, a cover letter addressing qualifications, and a list of five references, none of whom will be contacted without the explicit permission of the candidate.

All application materials must be submitted electronically to DixieState@academic-search.com.

DSU is an Equal Opportunity/Affirmative Action employer. The President and employees of Dixie State University are fully committed to Affirmative Action and to its policies of nondiscrimination and equal opportunity in all programs, activities, services, and employment with regard to race / ethnicity, color, national origin, sex, age, status as a person with a disability, religion, sexual orientation, gender identity/expression, and protected veteran's status.

ABOUT ACADEMIC SEARCH

Academic Search, Inc. is assisting Dixie State University in this work. For more than four decades, Academic Search has offered executive search services exclusively to institutions of higher education. Academic Search was founded on the principle of strengthening higher education leadership through professional search services. We are the only search firm in the nation with a formal relationship to a premier leadership development program. As the subsidiary of the American Academic Leadership Institute (AALI), Academic Search provides substantial financial support to a number of leadership identification, development, and support programs across all sectors of public and private higher education. For more information, visit <http://www.academic-search.com/>.

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